

# MISSION DIRECTOR NATIONAL HEALTH MISSION, J&K



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**Director,  
SKIMS, Soura, Srinagar**

**Principal,  
Govt. Medical College,  
Jammu / Srinagar.**

**Director,  
Health Services,  
Jammu/Kashmir**

**The Chief Medical Officer,  
(Vice Chairman District Health Society)  
Districts of J&K UT- Baramulla/Udhampur**

**Divisional Nodal Officer,  
NHM, J&K, Kashmir**

No: SHS/NHM/J&K/FMG/18997-19018

Dated: 28/12/2020

**Sub: Release of Grants-in-Aid under "India COVID-19 Emergency Response and Health System Strengthening Preparedness Package" for engagement of manpower (Temporary) on out-sourcing basis for data entry operations for COVID-19 related works under NHM, J&K.(FMR Code:B.31.4)**

**Madam/ Sir,**

As per the approval conveyed by the Ministry of Health & Family Welfare, GoI under India COVID-19 Emergency Response and Health System Strengthening Preparedness Package, sanction is hereby accorded for release of Grants-in-Aid of **Rs.6,37,290/- (Rupees Six Lac Thirty Seven Thousand Two Hundred and Ninety only)** for period 1/10/2020 to 31/12/2020 for temporary manpower on out-sourcing basis for data entry operations on the portals of COVID-19 related data at below mentioned Health Institutions/District Hospitals under NHM, J&K.

Accordingly, above sanctioned funds are electronically transferred through PFMS portal/e-transfer into your Bank Account, with the request to transfer these funds in favour of concerned Drawing & Disbursing Officers (DDOs), for the said purpose under intimation to this office:

S. No.	District Health Societies/Agencies	Place of works	No. of DEOs/ Support Staff	Funds Released now (@ Rs14505/- pm for DEO & Rs.9360/-pm for Helper)
1	Director, SKIMS, Soura, Srinagar	SKIMS, Soura, Srinagar	4	1,74,060/-
2	Principal, Govt. Medical College, Jammu	Govt. Medical College, Jammu	1	43,515/-
3	Director Health Services, Jammu	State Surveillance Office, Jammu (IDSP)	1	43,515/-
4	Director Health Services, Kashmir	State Surveillance Office, Kashmir (IDSP)	2	87,030/-
5	Baramulla	District Hospital, Baramulla	1	43,515/-
6	Udhampur	District Hospital, Udhampur	1	43,515/-
7	Principal, Govt. Medical College, Srinagar	CD Hospital, Srinagar	2	87,030/-
8	Divisional Nodal Officer, NHM, J&K, Kashmir	Covid Control Room, Kashmir Division	2 1 Helper	87,030/- 28,080/-
<b>Total</b>				<b>6,37,290/-</b>

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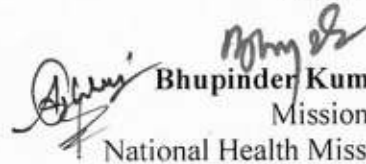
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**The Grants-in-Aid sanctioned is subject to following terms & conditions:**

1. That the funds shall be utilized towards manpower engaged for data entry operations on portals maintaining for COVID-19 related data at Tertiary Care/District Hospitals, after observing all codal formalities required under rules and according to the guidelines issued by the Ministry of Health & Family Welfare, Govt. of India for COVID-19.
2. That the State Health Society will release funds on PFMS portal and the same shall be accepted after confirming receipt of funds from your bank. Subsequent transfer/utilization of these funds shall be preferably through PFMS portal.
3. That these funds shall be immediately transferred to concerned Drawing & Disbursing Officers (DDOs) to timely clear the Invoices of out-sourcing Agency of such manpower. Concerned DDOs, along with Controlling Officers, shall also ensure timely and regular data entry operations on portals of COVID-19.
4. That in view of process initiated by State Health Society, NHM, J&K for relocation/rationalization of manpower already engaged for data entry operations in various healthcare facilities.
5. No manpower for data entry operations or any other Programme/Scheme under NHM, shall be hired by Districts/ Implementing Agencies at its own;
6. Any vacancy arising due to resignation of manpower presently engaged for data entry operations under any Programme/Scheme of NHM, be filled up only in consultation with the State Health Society, NHM, J&K; and
7. In exceptional cases, wherever required, Districts/Implementing Agencies shall submit its requirements with respect to any manpower for data entry operations relating to the Programmes/Schemes of NHM, along with substantiating justifications including, manpower already engaged for data entry operations, workload, etc. to the State Health Society, NHM, J&K for appropriate necessary action.
8. *That the Optimum utilization of funds shall be ensured along with avoidance of unnecessary parking of funds. Further funds will be released after receipt of Statement of Expenditure/Utilization Certificate by the State Health Society before 5<sup>th</sup> of next month.*
9. That the proper record of Cash Book, Ledger, Asset Register and other records be maintained under seal & signatures of the concerned officers and shall be made available for checking by any of the visiting team from Central/ State Govt.
10. That the accounts of Implementing Agencies/ District Health Societies shall be open to the inspection by the sanctioning authority and audit both by the Comptroller & Auditor General of India under the provisions of CAG (DPC) Act, 1971 and Internal Audit by the Principal Accounts Officer of the Ministry of Health & Family Welfare, Govt. of India, whenever called upon to do so.

Yours faithfully,

  
**Bhupinder Kumar (IAS)**  
Mission Director  
National Health Mission, J&K

**Copy for information to the:**

1. Financial Commissioner to Govt., H&ME Department (Chairman Executive Committee, SHS, J&K), Civil Secretariat, Jammu.
2. District Development Commissioner (Chairman-District Health Society) -  
*Baramulla/Udhampur.*
4. Director (P&S), SHS, NHM, J&K.
5. Additional Director, SHS, NHM, J&K
6. Financial Advisor & CAO, NHM, J&K.
7. State Nodal Officer, NHM, J&K
8. Divisional Nodal Officer, Jammu/Kashmir, NHM, J&K
9. Cashier/ Sr. Assistant/ Ledger Keepers for necessary action
10. Office record.